

INSTRUCTIONS

This assignment is designed to be completed in Lesson 10 of the Platinum Steno Theory Class. Please follow all of the instructions in the video before attempting to complete this assignment.

10.1 WORD PRACTICE

NEW LETTERS: FINAL -N = -PB, FINAL -X = -BGS, and INITIAL Y = KWR-

1.	mean	PHAEPB	lane	HRAEUN	tin	TEUPB	men	PHEPB
2.	loan	HROEPB	lone	HRO*EPB	tone	TOEPB	ban	PWAPB
3.	man	PHAPB	run	RUPB	tune	TAOUPB	fun	TPUPB
4.	ran	RAPB	sin	SEUPB	sun	SUPB	son	SOPB
5.	pin	PEUPB	pen	PEPB	bun	PWUPB	done	TKUPB
6.	tan	TAPB	van	SRAPB	win	WEUPB	pan	PAPB
7.	pain	PAEUPB	pane	PA*EUPB	main	PHAEUPB	mane	PHA*EUPB
8.	lax	HRABGS	ex	EBGS	wax	WABGS	mix	PHEUBGS
9.	sax	SABGS	fox	TPOBGS	ax	ABGS	sex	SEBGS
10.	tax	TABGS	fax	TPABGS	max	PHABGS	tux	TUBGS
11.	box	PWOBGS	hex	HEBGS	fix	TPEUBGS	ox	O*BGS
12.	yen	KWREPB	yell	KWREL	yacht	KWRAUT	yam	KWRAPL
13.	yet	KWRET	year	KWRAER	yip	KWREUP	yawn	KWRAUPB
14.	yep	KWREP	yes	KWRES	yard	KWRAURD	young	KWRUPBG
15.	yay	KWRAEU	yuck	KWRUBG	yoke	KWROEBG	yolk	KWRO*EBG
16.	yield	KWRAOELD	yarn	KWRAURPB	yak	KWRABG	yack	KWRA*BG

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10.2 WRITING DRILL

- | | | | | | | |
|----|----------|------------|----------|-----------|----------|----------|
| 1. | the loan | right lane | the tax | this year | the man | tin can |
| 2. | fox fur | to yell | to mix | the sign | so lax | tax bill |
| 3. | his sax | a tone | her son | a yen | an ax | a fox |
| 4. | the men | her tan | the sin | to yip | my yacht | hot sun |
| 5. | it shone | lax rule | the tone | to wax | big tax | the mix |
| 6. | a pain | to lean | the yoke | her ex | a year | to run |
| 7. | the max | a pan | the tux | so young | a box | to loan |

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10.3 SENTENCE DRILL

- | | |
|---|--|
| 1. Stay <u>in the</u> right lane. | Pay the tax. |
| 2. Stay <u>until the year is up</u> . | Make <u>it the</u> rule for a year. |
| 3. He was like a fox. | Mix <u>up the</u> stew. |
| 4. Hear the tune on his sax. | Use a tin pan. |
| 5. The men will yell. | The sun shone today. |
| 6. <u>We are</u> lax <u>about the</u> rule. | It has a nice tone. |
| 7. <u>Ask the</u> tax man. | When <u>is the</u> tax due? |
| 8. She has a nice tan this year. | He has a yen for some meat. |
| 9. Hear the fox yip. | The rule would ban sin. |
| 10. He has a tan. | <u>He will</u> ban the fur. |
| 11. Wax the side <u>of the</u> shack. | Ship a ton of hay. |
| 12. <u>I can</u> pay for my yacht. | Yell <u>at the</u> mean men. |
| 13. Her son will pay the tax. | <u>I will</u> yell <u>at the</u> men. |
| 14. The yam was a win. | <u>He will</u> wear a fun tux <u>to the</u> yacht. |
| 15. Yes, the van will yield. | Loan the mix <u>to the</u> man. |
| 16. The young fox will yipe. | This year <u>I will</u> run <u>in the</u> race. |

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10.4 BRIEFS AND PHRASES

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|----|----------|-----------|----------|-------|----------|------|-----------|------|
| 1. | and | SKP- | and I | SKPEU | and you | SKPU | | |
| 2. | and the | SKP-T | and a | SKPA | and he | SKPE | | |
| 3. | yes | YES | yes, sir | YER | no, sir | NOR | | |
| 4. | been | B-N | on | O | but | BU | | |
| 5. | why | Y- (KWR-) | why not | Y-N | accident | -BGS | objection | OBGS |
| 6. | not | -N (-PB) | are not | R-N | is not | S-N | did not | D-N |
| 7. | were not | WR-N | will not | L-N | have not | V-N | had not | H-N |
| 8. | cannot | K-N | do not | DO-N | | | | |

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10.5 BRIEF DRILL

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|----|--------|---------|------|----------|-------|---------|
| 1. | been | no, sir | many | and | but | yes |
| 2. | today | open | very | yes, sir | well | account |
| 3. | why | yes | but | been | many | well |
| 4. | about | letter | did | month | until | some |
| 5. | inform | today | open | some | this | where |

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10.6 PRACTICE SENTENCES

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|---|--|
| 1. Why <u>did you</u> take the car? | Why has she been <u>in the</u> sun? |
| 2. He has been to his tax man. | He has been to sea. |
| 3. Yes, my son did fix the car. | Yes, it ran but not well. |
| 4. Ray and Bill are here. | You and Ted <u>will be</u> home. |
| 5. <u>Yes, sir,</u> the team did win. | <u>Yes, sir, it is</u> my car. |
| 6. Any man but him can do it. | Any man but him <u>can be</u> here. |
| 7. <u>No, sir,</u> it has been a rule. | <u>No, sir,</u> it has been fun. |
| 8. Ray can sit here, not Ted. | Hal can read it, not Pat. |
| 9. The sun <u>will not</u> shine. | Kate <u>will not</u> sign the deed. |
| 10. The team <u>is not</u> on time. | The kid <u>is not</u> dumb. |
| 11. We <u>cannot</u> run and run. | She <u>cannot win at the</u> race. |
| 12. Pat <u>and he</u> are <u>with the</u> team. | Bill <u>and he</u> will read it. |
| 13. He <u>did not</u> eat here today. | He knew he <u>did not</u> have it. |
| 14. Sal <u>and you</u> <u>will be</u> here. | Bill <u>and you</u> <u>are not</u> to sit. |
| 15. Kate <u>and I</u> <u>were not</u> sad. | Ted <u>and I</u> <u>were not</u> here today. |
| 16. Ray <u>and the</u> man have read it. | Nan <u>and the</u> team will win. |
| 17. The men <u>are not</u> late. | The men <u>are not</u> at home. |
| 18. But the man <u>had not</u> done it. | But the kid <u>had not</u> been home. |



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10.7 CONFLICT OUTLINES

1. one WUN won WON you're AOUR your YUR
2. said SED says SEZ come KUM does DUZ

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10.8 PRACTICE SENTENCES

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|----------------------------------|--------------------------------|
| 1. What has he won? | He said he won today. |
| 2. Come to my home. | The men come home today. |
| 3. Ted said he could not. | I said he could share it. |
| 4. One is <u>in the</u> bar. | I have one dog at home. |
| 5. Bill does read very well. | He does not have to wear it. |
| 6. You're a pal to Kate. | I <u>did not</u> see your pal. |
| 7. Scott says he came home late. | She says she won the race. |
| 8. What was said about it? | He says you're the one. |
| 9. Your team won it today. | You're to start your car. |

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10.9 CONSONANT COMPOUNDS

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|----|--------|-------|-------|-------|-------|-------|
| 1. | trip | trap | trick | trill | track | truck |
| 2. | trot | trim | tray | trek | trail | true |
| 3. | tram | tree | try | troll | trade | trace |
| 4. | pride | prize | price | prim | preen | prune |
| 5. | press | pray | print | prop | prom | pry |
| 6. | prince | probe | pro | prep | prone | prick |

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10.10 PRACTICE SENTENCES

- | | |
|---|-----------------------------------|
| 1. Try to trim the tree. | The trail is steep. |
| 2. He has a new truck. | <u>Do not trip on the</u> step. |
| 3. <u>Can you</u> win at a trot? | The tram is very high. |
| 4. Set the trap <u>for the</u> fox. | Eat <u>when the</u> tripe is hot. |
| 5. The sweet shop <u>is a</u> treat. | Hear her high trill. |
| 6. <u>Would you</u> trade for fame? | This <u>will be</u> a new trick. |
| 7. Use the true trade price. | <u>He will</u> trace the troll. |
| 8. She has a lot of pride. | Pray for a big sum. |
| 9. Prune the limb today. | She won the prize. |
| 10. The price was a mere dime. | Kate was not a prude. |
| 11. The company will probe for information. | She was so very prim. |
| 12. He ate the prime rib. | Prod the mule to make him trot. |
| 13. She would preen and preen. | Press him to pay the account. |
| 14. Prep her <u>to go to the</u> prom. | The prince was a pro. |
| 15. Prop the tray <u>on the</u> tree. | Print the trek today. |