

INSTRUCTIONS

This assignment is designed to be completed in Lesson 17 of the Platinum Steno Theory Class. Please follow all of the instructions in the video before attempting to complete this assignment.

17.1 WORD PRACTICE

PLURAL WORDS -Z

1.	kisses	KEUS/-Z	roses	ROEZ/-Z	faces	TPAEUS/-Z
2.	misses	PHEUS/-Z	traces	TRAEUS/-Z	masses	PHAS/-Z
3.	teases	TAEZ/-Z	oozes	AOZ/-Z	laces	HRAEUS/-Z
4.	beaches	PWAEFP/-Z	puffs	PUF/-Z	wishes	WEURB/-Z
5.	feels	TPAOEL/-Z	tacks	TABG/-Z	yells	KWREL/-Z
6.	tapes	TAEUP/-Z	tubs	TUB/-Z	keys	KAOE/-Z
7.	loves	HROFB/-Z	shares	SHAEUR/-Z	tans	TAPB/-Z
8.	dams	TKAPL/-Z	lies	HRAOEU/-Z	ducks	TKUBG/-Z
9.	legs	HREG/-Z	budges	PWUPBLG/-Z	pairs	PAEUR/-Z
10.	skates	SKAEUT/-Z	fighters	TPAOEUGT/-Z	shuts	SHUT/-Z
11.	hides	HAOEUD/-Z	fads	TPAD/-Z	needs	TPHAOED/-Z
12.	dyes	TKAO*EU/-Z	stays	STAEU/-Z	boys	PWOEU/-Z
13.	sews	SOE/-Z	rows	ROE/-Z	pews	PAOU/-Z
14.	pies	PAOEU/-Z	tees	TAOE/-Z	bees	PWAOE/-Z
15.	sees	SAOE/-Z	slays	SHRAEU/-Z	wages	WAEUPBLG/-Z
16.	tiffs	TEUF/-Z	safes	SAEUF/-Z	laughs	HRAF/-Z
17.	saves	SAEUFB/-Z	carrots	KAEUR/OT/-Z	pages	PAEUPBLG/-Z

INSTRUCTIONS

This assignment is designed to be completed in Lesson 17 of the Platinum Steno Theory Class. Please follow all of the instructions in the video before attempting to complete this assignment.

17.1 WORD PRACTICE CONTINUED

PLURAL WORDS -Z

18.	sticks	STEUBG/-Z	lodges	HROPBLG/-Z	backpacks	PWABG/PABG/-Z
19.	cracks	KRABG/-Z	knives	TPHAOEUFB/-Z	sheets	SHAOET/-Z
20	shoes	SHAOU/-Z	uses	AOUZ/-Z	nieces	TPHAOES/-Z

INSTRUCTIONS

This assignment is designed to be completed in Lesson 17 of the Platinum Steno Theory Class. Please follow all of the instructions in the video before attempting to complete this assignment.

17.2 SENTENCE DRILL

- | | | |
|---|--|--------------------------------------|
| 1. Susan dyes her hair. | John stays at home. | The boys are <u>in the</u> kitchen. |
| 2. Her pies are so good. | He tees the ball too high. | The bees are <u>at the</u> beach. |
| 3. She had tiffs with him. | Bob laughs <u>at the</u> cat. | The company has new safes. |
| 4. Read <u>of the</u> lives of famous men. | Ted saves for a new bike. | Use knives to pare the carrots. |
| 5. She sews <u>for the</u> spinster. | Jim rows <u>for the</u> team. | The pews are <u>in a</u> line. |
| 6. John rues the day he met her. | He sees the man today. | He slays the tiger. |
| 7. The wages <u>are not</u> high. | Look <u>at the</u> pages <u>of the</u> book. | The lodges are open for summer. |
| 8. Use the backs <u>of the</u> sheets. | He took backpacks <u>in the</u> car. | Put the sticks <u>in the</u> cracks. |
| 9. The boy skates well. | The shade shuts out light. | The fights are on Wednesday night. |
| 10. The dog hides his bone. | The fads will pass soon. | She needs a new car. |
| 11. Ted watches the game each day. | He catches each toss <u>of the</u> ball. | Use many maps. |
| 12. My mom put patches <u>on the</u> dress. | Put the dishes <u>in the</u> closet. | He rushes <u>to be</u> on time. |
| 13. The hoe is hidden <u>in the</u> bushes. | The butcher trims the meat. | He ran laps in fine time. |
| 14. We took the hams <u>to the</u> picnic. | She combs her hair each night. | It sags <u>on the</u> right. |
| 15. She sells kisses <u>at the</u> fair. | Are Sue and Jean your nieces? | It has traces of silver in it. |
| 16. The company uses wire coil. | The shoes come <u>in many</u> sizes. | My sister lazes <u>in the</u> sun. |
| 17. Put the mops <u>on the</u> pegs. | She tans <u>in the</u> sun. | Put the cans <u>in the</u> truck. |
| 18. Use the new ones today. | The cat has pads on her feet. | <u>We have</u> loads of time. |

INSTRUCTIONS

This assignment is designed to be completed in Lesson 17 of the Platinum Steno Theory Class. Please follow all of the instructions in the video before attempting to complete this assignment.

17.2 SENTENCE DRILL CONTINUED

19. Use steel rods in the shed.

Use nails in the side.

We have a lot of sales.

20. He has holes in his shoes.

He jogs to the store.

Use pegs in the ship.

21. The dogs are not nice.

The lights are bright.

The suitcases are on the ground.



INSTRUCTIONS

This assignment is designed to be completed in Lesson 17 of the Platinum Steno Theory Class. Please follow all of the instructions in the video before attempting to complete this assignment.

17.3 BRIEFS WITH NUMBERS

- | | | | | | | | | |
|----|------|-----------|-----|--------|-------|--------|-------|-------|
| 1. | one | WUN | two | TWO | three | THRAOE | four | TPOUR |
| 2. | five | FPAOEUFB | six | SEUBGS | seven | SEFB | eight | AEUGT |
| 3. | nine | TPHAOEUPB | ten | TEPB | | | | |

INSTRUCTIONS

This assignment is designed to be completed in Lesson 17 of the Platinum Steno Theory Class. Please follow all of the instructions in the video before attempting to complete this assignment.

17.4 PRACTICE SENTENCES

- | | | |
|---------------------------------|----------------------------------|---|
| 1. I <u>have</u> one dog. | She has one cat. | <u>They have</u> one house. |
| 2. Two <u>will be</u> too late. | Use your two feet. | He has two cars. |
| 3. Three <u>is a</u> crowd. | Buy three new tubs. | <u>I have</u> three more pencils. |
| 4. The score was four to four. | Par <u>on the</u> hole was four. | We need four new tires. |
| 5. We won five to four. | Send us five more. | <u>You have</u> five new books. |
| 6. Pick up six cans of beer. | The company has six stores. | The dog had six pups. |
| 7. I had seven of each. | The cat had seven kittens. | It uses seven fonts. |
| 8. You need eight more plates. | We had eight for dinner. | The company sent eight. |
| 9. The train had nine cars. | <u>It was</u> nine miles. | She had nine pups. |
| 10. <u>They have</u> ten kids. | She has ten dolls. | Look <u>at the</u> ten stars <u>in the</u> sky. |

INSTRUCTIONS

This assignment is designed to be completed in Lesson 17 of the Platinum Steno Theory Class. Please follow all of the instructions in the video before attempting to complete this assignment.

17.5 NUMBER BAR DRILL

1.	4	8	5	7	3	9
2.	2	9	6	3	1	0
3.	6	0	7	5	2	1
4.	8	1	2	0	3	4
5.	2	6	0	9	2	5
6.	4	0	9	6	5	1
7.	0	5	1	9	2	8
8.	4	3	5	0	1	9
9.	8	0	2	1	5	4
10.	3	6	5	9	0	2

INSTRUCTIONS

This assignment is designed to be completed in Lesson 17 of the Platinum Steno Theory Class. Please follow all of the instructions in the video before attempting to complete this assignment.

17.6 BRIEFS AND PHRASES

1. that THA that is THA-S that the THA-T that will THA-L
2. they THE they are THE-R they will THE-L they have THE-FB
3. they can THE-BG they go THE-G
4. write WREU wrote WRO written WREUN writer WREUR
5. think THEU question KWE

INSTRUCTIONS

This assignment is designed to be completed in Lesson 17 of the Platinum Steno Theory Class. Please follow all of the instructions in the video before attempting to complete this assignment.

17.7 BRIEF DRILL

- | | | | | | |
|----|-----------|---------|----------|----------|----------|
| 1. | that | they | write | regular | writer |
| 2. | advertise | wrote | think | they | satisfy |
| 3. | knowledge | satisfy | written | question | writer |
| 4. | that | think | question | write | wrote |
| 5. | writer | order | wrote | they | that |
| 6. | this | think | that | they | question |
| 7. | written | wrote | write | writer | they |

INSTRUCTIONS

This assignment is designed to be completed in Lesson 17 of the Platinum Steno Theory Class. Please follow all of the instructions in the video before attempting to complete this assignment.

17.8 PRACTICE SENTENCES

- | | |
|--|--|
| 1. I <u>should have</u> written sooner. | The book is written in Spanish. |
| 2. The letter was written to Jen. | She has written a card to her mom. |
| 3. I think <u>it is</u> seven. | What <u>do you</u> think about this? |
| 4. We need to think about this. | Think about her advice. |
| 5. He wrote a new book. | I read the book she wrote. |
| 6. Dennis wrote about his trip. | Roger wrote many letters. |
| 7. <u>What was</u> your question? | Ask him the question. |
| 8. I question his new plan. | They <u>do not</u> question the logic. |
| 9. The writer will fix the mistakes. | <u>He was</u> the writer. |
| 10. The writer has a new book. | The writer will sign the book. |
| 11. I cannot read that sign. | <u>Did you</u> purchase that sign? |
| 12. That peach is ripe. | Why did that occur? |
| 13. What time will they come? | They bought a new tractor. |
| 14. Will they fix the couch? | They should see this sunset. |
| 15. Write <u>when you</u> get home. | <u>Did you</u> write that book? |
| 16. Write on a regular basis. | Write down your question. |
| 17. <u>That is</u> the one <u>that will</u> go. | <u>That is</u> the man that wrote it. |
| 18. <u>He is</u> the one <u>that is</u> on call. | <u>That is</u> the wrong one. |

INSTRUCTIONS

This assignment is designed to be completed in Lesson 17 of the Platinum Steno Theory Class. Please follow all of the instructions in the video before attempting to complete this assignment.

17.8 PRACTICE SENTENCES CONTINUED

- | | |
|--|--------------------------------------|
| 19. <u>It is John that the</u> man sent. | <u>That the</u> boy is here is fine. |
| 20. <u>It is one that the</u> man had. | I know <u>that the</u> car works. |
| 21. <u>They can</u> do the job well. | <u>They can</u> relieve her pain. |
| 22. <u>They can</u> leave the room. | <u>They can go with you.</u> |
| 23. <u>They are</u> in school today. | <u>They are</u> here today. |
| 24. <u>They are</u> at dinner now. | <u>They are</u> going to call you. |
| 25. <u>They will</u> leave today. | <u>They will</u> make no mistake. |
| 26. <u>They will</u> miss her. | <u>They will</u> take a road trip. |
| 27. <u>They have</u> gone. | <u>They have</u> read the letter. |
| 28. I know <u>they have</u> it. | <u>They have</u> a question. |