

INSTRUCTIONS

This assignment is designed to be completed in Lesson 18 of the Platinum Steno Theory Class. Please follow all of the instructions in the video before attempting to complete this assignment.

18.1 WORD PRACTICE

WORD ENDINGS -D

1.	tilted	TEULT/-D	viewed	SRAOU/-D	faded	TPAEUD/-D
2.	tossed	TOS/-D	raided	RAEUD/-D	panted	PAPBT/-D
3.	slanted	SHRAPBT/-D	passed	PAS/-D	laughed	HRAF/-D
4.	judged	SKWR/-D	loved	HROFB/-D	hoped	HOEP/-D
5.	wished	WEURB/-D	tamed	TAEUPL/-D	matched	PHAFP/-D
6.	reached	RAEFP/-D	faced	TPAEUS/-D	teased	TAEZ/-D
7.	pitted	PEUT/-D	shaded	SHAEUD/-D	salted	SAULT/-D
8.	bolted	PWOELT/-D	darted	TKART/-D	patted	PAT/-D
9.	loaned	HROEPB/-D	fished	TPEURB/-D	sagged	SAG/-D
10.	stacked	STABG/-D	hugged	HUG/-D	paired	PAEUR/-D
11.	prayed	PRAEU/-D	mapped	PHAP/-D	fainted	TPAEUPBT/-D
12.	hunted	HUPBT/-D	rented	REPBT/-D	towed	TO*E/-D
13.	wilted	WEULT/-D	nodded	TPHOD/-D	hinted	HEUPBT/-D
14.	sated	SAEUT/-D	tanned	TAPB/-D	weaved	WAEFB/-D
15.	pinned	PEUPB/-D	robbed	ROB/-D	stuffed	STUF/-D
16.	played	PHRAEU/-D	washed	WAURB/-D	shunned	SHUPB/-D

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18.2 SENTENCE DRILL

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|---------------------------------------------|--------------------------------------|------------------------------------------|
| 1. They waved <u>to us</u> . | Joe passed by the store. | She patted the kitten. |
| 2. He traced the stolen loot. | Visit the haunted house. | We missed the train. |
| 3. We planted roses this summer. | He kissed her <u>on the</u> head. | We all prayed for rain. |
| 4. His car was towed <u>to the</u> shop. | He teed up his ball. | They showed the new slides. |
| 5. They played ball <u>in the</u> winter. | The boys vied <u>for the</u> prize. | We viewed the rainbow. |
| 6. Robert teased his sister. | He padded the account. | He tried to win the game. |
| 7. Her mom nodded at her <u>to go</u> . | I <u>should have</u> traded the car. | My son used the car. |
| 8. The company raised the rate. | They raided the gin mill. | The bones were fused. |
| 9. She laughed <u>at the</u> bad joke. | The company is well staffed. | They stuffed it <u>in the</u> closet. |
| 10. She saved to buy the new home. | He dived in and saved her life. | He huffed and puffed. |
| 11. Bob raved <u>about the</u> new play. | The stuff was piled up high. | It hailed hard for a time. |
| 12. He failed to stop <u>for the</u> light. | The boys rowed <u>to the</u> shore. | She vowed not <u>to go</u> . |
| 13. The ice cream melted <u>in the</u> sun. | The bed sagged <u>in the</u> center. | We stayed many days. |
| 14. They tugged <u>at the</u> coil of rope. | Ray mocked her bad manners. | John hugged his mom. |
| 15. The bird would not be tamed. | He seemed to miss her. | He hooked a big fish. |
| 16. The faucet leaked <u>too much</u> . | They looked at each brook. | <u>He was</u> judged <u>to be</u> right. |
| 17. They paged him <u>at the</u> hotel. | The company staged a play. | See <u>that the</u> gate is latched. |
| 18. He watched <u>for the</u> new moon. | The skirt matched her outfit. | He feared for his life. |

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18.2 SENTENCE DRILL CONTINUED

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|---------------------------------------------|------------------------------------------|-----------------------------------------|
| 19. He lured the fish with bait. | The outfit was washed with soap. | The fire seared the meat. |
| 20. <u>Do you</u> want mashed potatoes? | He pushed the truck <u>off the</u> road. | He mapped out the plan. |
| 21. Jim hoped for more tools to use. | The dog lapped <u>up the</u> water. | She rubbed her arm with oil. |
| 22. Has your store been robbed? | The princess sobbed and sobbed. | <u>He was</u> pinned <u>to the</u> mat. |
| 23. The starfish sunned <u>on the</u> rock. | The high wind fanned the fire. | They booked the flight. |

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18.3 NUMBERS ON THE NUMBER BAR

ONE-STROKE NUMBERS:

1.	57	49	68	39	29	50	34	89
2.	12	27	23	46	38	13	37	58
3.	14	30	45	78	26	15	24	67
4.	16	20	56	48	25	17	40	28
5.	18	35	47	69	10	19	36	59

TWO-STROKE NUMBERS:

6.	91	85	66	97	42	75	63	86
7.	77	54	92	76	99	64	51	95
8.	87	74	80	55	94	73	84	52
9.	65	71	53	62	83	72	96	82
10.	93	44	81	98	88	61	60	70

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18.4 PRACTICE SENTENCES

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|-------------------------------------------|-------------------------------------------------|--------------------------------------------|
| 1. Trade for 38 lots. | He sells to 45 stores. | He painted 41 houses. |
| 2. Joan is 26 today. | He ate 68 salted peanuts. | Jane <u>will be</u> 31 on Friday. |
| 3. He caught 74 passes. | <u>It is</u> 96 miles to Denver. | <u>You have to be</u> 18 <u>to go</u> . |
| 4. We won 87 to 69. | <u>It was</u> 12 feet <u>to the</u> corner. | We got 13 doughnuts. |
| 5. The tower is 97 feet high. | <u>It is</u> 50 feet <u>in the</u> air. | Use 20 tons of rock. |
| 6. The score was 17 to 14. | They won the game by 52 points. | <u>He will</u> sell 93 sets <u>to us</u> . |
| 7. The company sent us 64 baskets. | Take 16 of them <u>with you</u> . | They had 79 fires this year. |
| 8. He has 13 lots <u>for the</u> company. | <u>He will</u> sell 27 pies <u>at the</u> fair. | <u>It is</u> 72 miles to town. |
| 9. She has 15 dolls. | The score was 25 to 30. | <u>He is</u> 35 years old. |

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18.5 CONSONANT COMPOUNDS: TH- AND -LD

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|-----|------------|-------------|---------|----------|----------|
| 1. | those | these | thought | then | thin |
| 2. | than | thick | them | though | thud |
| 3. | thug | thief | theme | thus | thunder |
| 4. | thoughtful | thoughtless | thaw | thee | thus |
| 5. | thong | thorn | thumb | thigh | throw |
| 6. | third | theft | thing | thyroid | that |
| 7. | gold | meld | sold | bald | weld |
| 8. | bold | fold | told | old | cold |
| 9. | scald | hold | mold | wild | held |
| 10. | guild | mild | field | veld | sild |
| 11. | auld | world | wield | child | yield |
| 12. | scold | shield | unfold | foretold | outfield |

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18.6 PRACTICE SENTENCES

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|-------------------------------------------|-----------------------------------------|----------------------------------------|
| 1. Those keys are mine. | File these papers. | Joe has <u>more than</u> I do. |
| 2. <u>I will</u> although I hate to. | <u>Did you</u> hear a thud? | The thug has a beard. |
| 3. What <u>did the</u> thief take? | Liz is very thin now. | Take them <u>to the</u> store. |
| 4. <u>What is</u> your thought? | The stew is too thick. | She wrote a good theme. |
| 5. Thus <u>I will</u> try to write. | <u>She was</u> very thoughtful. | <u>That was</u> very thoughtless. |
| 6. <u>What is</u> the theme? | Thaw out the meat. | <u>Did you</u> hear the thunder? |
| 7. <u>She is in the</u> third grade. | <u>Do not</u> step <u>on the</u> thorn. | My thumb is broke. |
| 8. He has thick hair. | The thong is on my foot. | The thunder is loud. |
| 9. Sell the gold locket. | We sold the paint. | The engine is very old. |
| 10. Fold the letter. | I told him to sell. | <u>Will you</u> weld the pipes for me? |
| 11. The winter is very cold. | The steam will scald you. | The old man is bald. |
| 12. Hold the stock for us. | The mold is too big. | The fox is wild. |
| 13. <u>It is</u> too cold to swim. | The guild met on Monday. | He held a towel to his head. |
| 14. <u>That was</u> a bold move. | Yield <u>to the</u> traffic. | Hit the ball <u>to the</u> outfield. |
| 15. The child is wild. | Shield her <u>from the</u> sun. | <u>He will</u> scold them. |
| 16. <u>We will</u> sail around the world. | The weather is mild. | <u>It will</u> scald you. |

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18.7 STITCHING

A	A*	N	TPH*
B	PW*	O	O*
C	KR*	P	P*
D	TK*	Q	KW*
E	E*	R	R*
F	TP*	S	S*
G	TKPW*	T	T*
H	H*	U	*U
I	AO*EU	V	SR*
J	SKWR*	W	W*
K	K*	X	KP*
L	HR*	Y	KWR*
M	PH*	Z	STK*

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18.8 PRACTICE SENTENCES

1. Marge Jones, J-o-n-e-s
2. Ron Miller, M-i-l-l-e-r
3. Diane Fetzer, F-e-t-z-e-r
4. Fred Alvarez, A-l-v-e-r-e-z
5. Martin Block, B-l-o-c-k
6. Jane Agren, A-g-r-e-n
7. Sam Cantrell, C-a-n-t-r-e-l-l
8. Chris Flanders, F-l-a-n-d-e-r-s
9. Sharon Quake, Q-u-a-k-e
10. James Saige, S-a-i-g-e
11. Tim Rentz, R-e-n-t-z
12. Carl Pickens, P-i-c-k-e-n-s
13. Adam Ortega, O-r-t-e-g-a
14. John Rigg, R-i-g-g
15. Kait Flynn, F-l-y-n-n
16. Marla Mears, M-e-a-r-s

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18.9 PRACTICE SENTENCES

1. J-o-e spells Joe.
2. His name is Robert, R-o-b-e-r-t.
3. Do you spell her name C-a-t-h-y or K-a-t-h-y?
4. Douglas spells his name D-o-u-g-l-a-s.
5. Her name is Tara, T-a-r-a.
6. Give the receipt to Edna, E-d-n-a.
7. Z-e-l-m-a is the way she spells her name.
8. Ray Calvin, C-a-l-v-i-n, is her teacher.
9. Diane is spelled D-i-a-n-e.
10. Does he spell his name S-e-a-n or S-h-a-w-n?
11. Cora Fernandez, F-e-r-n-a-n-d-e-z, is her name.
12. M-a-x-w-e-l-l spells Maxwell.
13. Do you know Lee Fox, F-o-x?
14. His name is Alfred, A-l-f-r-e-d.
15. Take the credit information to Karen Kerr, K-e-r-r.
16. F-e-l-i-x spells Felix.
17. Is her name spelled T-y-s-o-n?
18. Give the book to Glen Carlson, C-a-r-l-s-o-n.

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18.9 PRACTICE SENTENCES CONTINUED

19. He works at the Bennett, B-e-n-n-e-t-t, Company.
20. T-y-s-z-k-a is the way he spells his name.
21. Her name is Bertha Valdez, V-a-l-d-e-z.
22. He spells his name P-o-i-n-t-e-r.
23. Jacob, J-a-c-o-b, is his name.