

**INSTRUCTIONS**

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**23.1 WORD PRACTICE**

The PREFIX A and the ARTICLE A

1.	array	A/RAI	a ray	AI/RAI
2.	abridge	A/BRIJ	a bridge	AI/BRIJ
3.	allure	A/LAOUR	a lure	AI/LAOUR
4.	appeal	A/PAEL	a peal	AI/PAEL
5.	alike	A/LAOIK	a like	AI/LAOIK
6.	ahead	A/HAED	a head	AI/HAED
7.	apiece	A/PAOES	a piece	AI/PAOES
8.	around	ARND	a round	AI/ROUND
9.	away	A/WAI	a way	AI/WAI
10.	acute	A/KAOUT	a cute	AI/KAOUT
11.	aside	A/SAOID	a side	AI/SAOID
12.	assure	A/SHAOUR	a sure	AI/SHAOUR
13.	accord	A/KOERD	a cord	AI/KOERD
14.	attire	A/TAOIR	a tire	AI/TAOIR
15.	await	A/WAIT	a wait	AI/WAIT
16.	arise	A/RAOIZ	a rise	AI/RAOIZ
17.	apprise	A/PRAOIZ	a prize	AI/PRAOIZ
18.	apart	A/PART	a part	AI/PART

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**23.2 SENTENCE DRILL**

- |                                       |                                 |
|---------------------------------------|---------------------------------|
| 1. It has a like shape.               | They look so much alike.        |
| 2. They have a like appearance.       | The two stones are much alike.  |
| 3. Do you want to buy a bridge?       | Did he abridge that text?       |
| 4. A bridge crosses the river.        | They will abridge his book.     |
| 5. We came to a rise in the road.     | They will arise at dawn.        |
| 6. The house sits on a rise.          | He does not arise until noon.   |
| 7. We plan to appeal the case.        | Do you hear a peal of thunder?  |
| 8. Steve won his appeal.              | Did you hear a peal of bells?   |
| 9. The team is ahead now.             | She has a head of red hair.     |
| 10. He was far ahead of his time.     | I like a head on my beer.       |
| 11. You should see the array of hats. | Did you see a ray of light?     |
| 12. He dismissed the whole array.     | It is done with a ray of light. |
| 13. The picnic ground is far away.    | That would be a way to do it.   |
| 14. He has been away on a trip.       | Tell us a way to go with her.   |
| 15. Ben is in acute pain.             | She purchased a cute toy.       |
| 16. They said the attack was acute.   | That is a cute doll she has.    |

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**23.2 SENTENCE DRILL CONTINUED:**

- |                                       |                                |
|---------------------------------------|--------------------------------|
| 17. They plan to attack at dawn.      | Use a tack to put it up.       |
| 18. I will attack your new plan.      | You need a tack to hold it.    |
| 19. Buy a round of beef.              | Tie the ribbon around it.      |
| 20. Stay around the house.            | Use a round plug.              |
| 21. You may have 20 cookies apiece.   | Johnny ate a piece of pie.     |
| 22. We can have four apiece.          | I gave him a piece of my mind. |
| 23. Apprise him of the test.          | Who is going to win a prize?   |
| 24. When you know, please apprise us. | A prize will be given first.   |

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**23.3 BRIEFS**

- |    |           |         |                |          |             |           |      |      |
|----|-----------|---------|----------------|----------|-------------|-----------|------|------|
| 1. | from      | FR-     | individual     | VIJ      |             |           |      |      |
| 2. | enough    | NUF     | answer         | SWER     |             |           |      |      |
| 3. | immediate | MAOED   | around         | ARND     |             |           |      |      |
| 4. | recommend | REM     | recommendation | REM/AIGS |             |           |      |      |
| 5. | cigarette | SKRET   | secretary      | SERKT    | secretarial | SERKT/YAL |      |      |
| 6. | Dr.       | DR-FPLT | doctor         | DR-      | Doctor      | DR-*      |      |      |
| 7. | Mr.       | MR-     | Mrs.           | MR-S     | Ms.         | M-Z       | Miss | M*IS |

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**23.4 BRIEF DRILL**

- |     |            |           |            |            |                |
|-----|------------|-----------|------------|------------|----------------|
| 1.  | doctor     | Ms.       | Mr.        | Mrs.       | from           |
| 2.  | around     | enough    | individual | without    | recommendation |
| 3.  | cigarette  | immediate | Dr.        | sufficient | answer         |
| 4.  | Miss       | secretary | Doctor     | recommend  | secretarial    |
| 5.  | Mr.        | Mrs.      | Ms.        | Miss       | doctor         |
| 6.  | Doctor     | Dr.       | secretary  | recommend  | secretarial    |
| 7.  | doctor     | around    | answer     | immediate  | recommendation |
| 8.  | Ms.        | Mrs.      | Mr.        | Miss       | from           |
| 9.  | individual | cigarette | doctor     | from       | secretarial    |
| 10. | immediate  | enough    | answer     | Dr.        | Doctor         |

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**23.5 PRACTICE SENTENCES:**

- |                                              |                                         |
|----------------------------------------------|-----------------------------------------|
| 1. The need is immediate.                    | Mrs. Ray needs immediate help.          |
| 2. Take immediate control.                   | Call for immediate service.             |
| 3. Invite Mrs. Jones to come.                | Mrs. Dryden phoned today.               |
| 4. Did you write to Mrs. Lane?               | Whom did Mrs. Holt tell?                |
| 5. The secretary is Ms. Harris.              | Who is your new secretary?              |
| 6. Can your secretary type well?             | I want to be a good secretary.          |
| 7. Count each individual piece.              | It is an individual matter.             |
| 8. The individual is Ms. Miller.             | Each individual should write.           |
| 9. Mr. Carter purchased the shop.            | Who is Mr. Johnson?                     |
| 10. Mr. Lyndon called Friday.                | Inform Mr. Price about it.              |
| 11. Which one would you recommend?           | I would recommend him if you wish.      |
| 12. Recommend a good doctor.                 | I wish you would recommend her.         |
| 13. You really should see a doctor.          | The doctor is not here yet.             |
| 14. Jerry plans to be a doctor.              | Tell the doctor to hurry.               |
| 15. Where does it come from?                 | He looks like a man from Mars.          |
| 16. Most of it comes from the sea.           | It must be 15 miles from here.          |
| 17. What was your answer, Miss Lane?         | Miss Wilson, answer the question aloud. |
| 18. I want Miss Dunn to answer the question. | I need an answer from Miss Stone.       |

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**23.5 PRACTICE SENTENCES CONTINUED:**

- |                                            |                                         |
|--------------------------------------------|-----------------------------------------|
| 19. Will you write a recommendation?       | His recommendation was enough, Doctor.  |
| 20. Do you have a recommendation?          | The recommendation is here, Doctor.     |
| 21. Give enough information to Dr. Payne.  | It is not enough to tell Dr. Todd.      |
| 22. Dr. Carr has enough skill.             | Dr. Kent is not good enough.            |
| 23. My recommendation is to see Ms. Hall.  | Ms. Johnson recommended another doctor. |
| 24. Mrs. Nelson did not call Ms. Barnes.   | The doctor has a secretary, Ms. Gill.   |
| 25. Keep the cigarette away from the baby. | Cigarettes can cause cancer.            |
| 26. Do not smoke the cigarette here.       | It is her secretarial duty.             |
| 27. She loved her secretarial job.         | He traveled around the world.           |
| 28. I walked around the room.              | The news got around quickly.            |

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**23.6 CONSONANT COMPOUNDS:**

FR- and FL

- |    |       |         |         |         |                 |
|----|-------|---------|---------|---------|-----------------|
| 1. | fry   | frame   | freight | frill   | fret            |
| 2. | fraud | Fred    | frail   | fruit   | phrase          |
| 3. | frock | frog    | fray    | frolic  | frisky          |
| 4. | fresh | frantic | France  | friend  | fracas          |
| 5. | flour | flower  | flip    | flit    | flesh           |
| 6. | flick | flack   | flight  | flame   | flash           |
| 7. | fly   | flap    | floor   | flipper | flapper         |
| 8. | flag  | flicker | flirt   | float   | flibbertigibbet |



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**23.7 PRACTICE SENTENCES**

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| 1. Order fried potatoes.             | Eat fruit for dessert.            |
| 2. I can't think of the phrase.      | She is old and frail.             |
| 3. That is a pretty frock.           | Do you like frog legs?            |
| 4. Fry the fish in butter.           | Your seam is frayed.              |
| 5. Watch the kitten frolic.          | The case is based on fraud.       |
| 6. The new colt is frisky.           | Is the trout really fresh?        |
| 7. He was frantic with worry.        | He went to France this fall.      |
| 8. She is a good friend of mine.     | Were you in the fracas?           |
| 9. Don't use white flour.            | Who sent the flowers to her?      |
| 10. Was it just a flash in the pan?  | Flick the ashes off the chair.    |
| 11. Are you going to fly this time?  | Flip over to page 42 now.         |
| 12. We had a rough flight yesterday. | Close the flap on the folder.     |
| 13. Use wax on the kitchen floor.    | The seal waved his flipper at us. |
| 14. The light is just flickering.    | It was just a flesh wound.        |
| 15. She was a flapper in 1920.       | The flag is at half mast.         |
| 16. She is a flibbertigibbet.        | Don't take all that flack.        |

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**23.8 POSSESSIVES:****SINGULAR POSSESSIVES**

1. the boy's book      BOI/AEZ      (the book of the boy)
2. the girl's dolls      GIRL/AEZ      (the dolls of the girl)
3. the judge's ruling      J-/AEZ      (the ruling of the judge)

**PLURAL POSSESSIVES**

1. the boys' books      BOI/A\*EZ      (the books of the boys)
2. the girls' dolls      GIRL/A\*EZ      (the dolls of the girls)
3. the judges' rulings      J-/A\*EZ      (the rulings of the judges)

**POSSESSIVES OF PLURALS **NOT** ENDING IN -S**

1. the men's club      MEN/AEZ      (the club of the men)
2. the mice's tracks      MAOIS/AEZ      (the tracks of the mice)

**SPECIAL OUTLINE:**

ease      AES                      easy      AES/AE (or) AEZ/AE



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**23.9 PRACTICE SENTENCES CONTINUED:**

15. The scouts' outing was rained out

He has not won a game in two years' time.

16. The pie's filling was oozing out of the shell.

The book's pages were worn, but I kept it for old times' sake.