

**INSTRUCTIONS**

This assignment is designed to be completed in Lesson 30 of the Platinum Steno Theory Class. Please follow all of the instructions in the video before attempting to complete this assignment.

**30.1 WORD PRACTICE:**

THE MEDIAL VOWEL

1.	expenditure	EX/PEND/TAOUR	circulate	SIRK/LAIT
2.	isolate	AOIS/LAIT	evaporate	AOE/VAP/RAIT
3.	luminous	LAOUM/NUS	medicine	MED/SIN
4.	benefit	BEN/FIT	imitate	IM/TAIT
5.	reputation	REP/TAIGS	minimal	MIN/MAL
6.	speculate	SPEK/LAIT	adequate	AD/KWAT
7.	architect	ARK/TEKT	hypocrite	HIP/KRIT
8.	decimal	DES/MAL	typical	TIP/KAL
9.	solitude	SOL/TAOUD	uniform	AOUN/FOERM
10.	autograph	AUT/GRAF	popular	POP/LAR
11.	ridicule	RID/KAOUL	analyze	AN/LAOIZ
12.	decorator	DEK/RAEU/TOER	interior	IN/TAOER/YOER
13.	hesitate	HEZ/TAEUT	stamina	STAM/NA
14.	marathon	MAEUR/THON	celebrate	SEL/BRAEUT
15.	negative	NEG/TIV	recipe	RES/PAOE (or) RES/PAE
16.	excellent	EX/LENT	maximize	MAX/MAOIZ

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**30.2 PRACTICE SENTENCES:**

- |                                     |                                            |
|-------------------------------------|--------------------------------------------|
| 1. We have excellent weather.       | Maximize your workout for maximum results. |
| 2. The expenditure is too great.    | How much was the expenditure?              |
| 3. Circulate in the crowd.          | That is an uncirculated coin.              |
| 4. We must isolate the microbe.     | The storm isolated the group.              |
| 5. The doctor gave her medicine.    | Look in the medicine cabinet.              |
| 6. The water has evaporated.        | It will soon evaporate.                    |
| 7. The cost was quite minimal.      | It needs minimal pressure.                 |
| 8. Is it wise to speculate?         | He speculated in the market.               |
| 9. Hire an interior decorator.      | I want to redecorate the room.             |
| 10. The performance was typical.    | Is that typical of the desert?             |
| 11. This is our annual benefit.     | It will be for our benefit.                |
| 12. Use the Dewey decimal system.   | Do you understand the decimal?             |
| 13. Did he wear a uniform?          | His uniform should be pressed.             |
| 14. The balance today is adequate.  | Do you have adequate information?          |
| 15. May I have your autograph?      | The star gave his autograph.               |
| 16. He has an excellent reputation. | His reputation preceded him.               |
| 17. He is popular with the class.   | That is a popular new recipe.              |

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**30.2 PRACTICE SENTENCES CONTINUED:**

- |                                     |                                       |
|-------------------------------------|---------------------------------------|
| 18. Do not ridicule your child.     | It is a mistake to ridicule him.      |
| 19. He is analyzing the accounts.   | He turned it in to be analyzed.       |
| 20. Order the vegetable soup.       | The vegetable plate is new.           |
| 21. I hesitate to give you advice.  | He who hesitates is lost.             |
| 22. You can build more stamina.     | It takes stamina to run the marathon. |
| 23. We will celebrate his birthday. | Did you celebrate last night?         |
| 24. Do you have the negatives?      | The test came back negative.          |
| 25. Hire an interior decorator.     | The recipe was not easy to follow.    |
| 26. The restaurant closed at 9:00.  | Halloween is in October.              |

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**30.3 BRIEFS:**

- |    |          |       |           |       |             |        |
|----|----------|-------|-----------|-------|-------------|--------|
| 1. | reply    | PLEU  | amount    | AMT   | argue       | ARG    |
| 2. | second   | SEKD  | subject   | SUBT  | avenue      | AFB    |
| 3. | present  | PRENT | presence  | PRENS | beautiful   | BAOUFL |
| 4. | practice | PRA   | practical | PRAK  | fingerprint | F-P    |

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**30.4 BRIEF DRILL:**

- |    |             |           |           |           |             |
|----|-------------|-----------|-----------|-----------|-------------|
| 1. | fingerprint | practice  | amount    | present   | beautiful   |
| 2. | argue       | beautiful | subject   | avenue    | subject     |
| 3. | practical   | argue     | presence  | second    | beautiful   |
| 4. | presence    | second    | practical | practice  | reply       |
| 5. | beautiful   | amount    | present   | avenue    | building    |
| 6. | difficult   | advantage | beautiful | advantage | enclose     |
| 7. | avenue      | second    | argue     | present   | practice    |
| 8. | second      | subject   | reply     | amount    | fingerprint |

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**30.5 PRACTICE SENTENCES:**

- |                                         |                                           |
|-----------------------------------------|-------------------------------------------|
| 1. When is your reply due?              | Reply before September 21 <sup>st</sup> . |
| 2. He is late in replying.              | They replied to our decision.             |
| 3. He won't amount to anything.         | The amounts don't balance.                |
| 4. It isn't amounting to anything.      | The bill amounted to \$400.               |
| 5. Can we discuss the subject?          | The subject didn't come up.               |
| 6. He was subjected to abuse.           | We are subjecting it to heat.             |
| 7. How many were present?               | Mr. Foster was not present.               |
| 8. Who is presenting the award?         | They presented a united front.            |
| 9. The doctor has a good practice.      | He practices his swing.                   |
| 10. It is a common practice.            | He practiced until it was perfect.        |
| 11. He argued to defray the cost.       | The presence of an acid was found.        |
| 12. Present the subject to the meeting. | What do you know about the subject?       |
| 13. Please don't argue about it.        | They are still arguing about it.          |
| 14. Robert argues about everything.     | Keep your argument short.                 |
| 15. Who is in second place now?         | His horse ran second in the race.         |
| 16. Who is seconding the motion?        | The motion was seconded.                  |

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**30.5 PRACTICE SENTENCES CONTINUED:**

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|-----------------------------------------|-------------------------------------|
| 17. He lives at 412 West Oak Avenue.    | Lemon Avenue is being widened.      |
| 18. Every avenue has been explored.     | The parade will be on Peach Avenue. |
| 19. Is the plan really practical?       | His practical approach is good.     |
| 20. Jim has practically retired.        | The invention is not practical.     |
| 21. We noted the presence of Mr. Jones. | The subject land was sold.          |
| 22. Were you present at the meeting?    | The amount was accepted in payment. |
| 23. It is practically time to leave.    | Which avenue will be taken?         |
| 24. They detected the presence of gas.  | Which avenue shall we follow?       |

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**30.6 CONSONANT COMPOUNDS:**

-RL and -RJ

- |    |         |         |         |         |          |
|----|---------|---------|---------|---------|----------|
| 1. | furl    | hurl    | swirl   | curl    | snarl    |
| 2. | whirl   | gnarl   | twirl   | girl    | whorl    |
| 3. | unfurl  | uncurl  | pearl   | churl   | skirl    |
| 4. | knurl   | carl    | earl    | marl    | jarl     |
| 5. | dirge   | large   | barge   | charge  | purge    |
| 6. | Marge   | surge   | urge    | enlarge | merge    |
| 7. | merger  | forge   | serge   | Sarge   | submerge |
| 8. | engorge | splurge | diverge | verge   | emerge   |



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**30.7 COMPOUND SENTENCES:**

- |                                       |                                     |
|---------------------------------------|-------------------------------------|
| 1. The girl had a Shetland pony.      | Top the cake with a swirl of icing. |
| 2. The propellers whirl rapidly.      | Use that gnarl for a table base.    |
| 3. The girl is a fine gymnast.        | That large dog will snarl.          |
| 4. You can see the fingerprint whorl. | The twine is in a snarl.            |
| 5. Hurl the ball as hard as possible. | Unfurl the school banner.           |
| 6. Can you twirl faster?              | Curl her hair for the party.        |
| 7. Watch her twirl her baton.         | Please uncurl the ropes.            |
| 8. I saw him hurl the rock.           | My head is really in a whirl.       |
| 9. Can you enlarge that picture?      | I think it sounds like a dirge.     |
| 10. What is the charge going to be?   | The home team will surge ahead.     |
| 11. Urge him to comply with the law.  | When will the companies merge?      |
| 12. Did you hear about the merger?    | The companies merged last May.      |
| 13. Did you forge his name?           | I think the check was forged.       |
| 14. We can forge the shallow river.   | He wears a blue serge suit.         |
| 15. He is the largest in the litter.  | Did you ask Marge to the prom?      |
| 16. Purge those names from the list.  | His men all called him Sarge.       |